

DOCUMENTS CROSS-REFERENCED
ATTACHED:

DA 84-3640
DA 84-0144
OL 85-10002

DD/A Registry

85-01491

25 JAN 1985

MEMORANDUM FOR: Executive Director

FROM: Deputy Director of Central Intelligence

SUBJECT: Configuration Management

REFERENCE: Memo for DDCI frm DDA, dtd 18 Dec. 84, Same Subject

1. The referenced memorandum (Attachment A) contains a proposal to place the Headquarters facility under a form of configuration management. This proposal has been approved and I have directed that it be implemented in accordance with the proposal and its attached draft Headquarters Regulation. Accordingly, you are hereby appointed Chairman, Headquarters Management Group (HMG).

2. Attachment B is a copy of the Configuration Management Plan. This plan provides a detailed outline of the scope of the program, as well as the functions and responsibilities of the HMG. The Executive Committee will be briefed on the details of the program at the first opportunity.

3. Successful implementation of a program of this nature will not occur overnight and will require cooperation and education. However, there are a variety of critical issues affecting the facility, its current and future support systems, as well as space allocation which must be resolved. The discipline imposed by configuration management will support the coordinated resolution of these issues. I look to the HMG to play a central role in this process.

/S/ John N. McMahon

John N. McMahon

Attachments:

- A. Reference
- B. Configuration Management Plan

→ OL-10002-85 ←

DCI
EXEC
REG

B-100

STAT

OL/HOME/O&MB [redacted] (9 Jan 85)

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25 JAN 1985

MEMORANDUM FOR: Deputy Director for Intelligence
FROM: Deputy Director of Central Intelligence
SUBJECT: Configuration Management
REFERENCE: Memo for DDCI frm DDA, dtd 18 Dec. 84, Same Subject

1. The referenced memorandum (Attachment A) contains a proposal to place the Headquarters facility under a form of configuration management. This proposal has been approved and I have directed that it be implemented in accordance with the proposal and its attached draft Headquarters Regulation. Accordingly, you are hereby appointed a member of the Headquarters Management Group (HMG).

2. Attachment B is a copy of the Configuration Management Plan. This plan provides a detailed outline of the scope of the program, as well as the functions and responsibilities of the HMG. The Executive Committee will be briefed on the details of the program at the first opportunity.

3. Successful implementation of a program of this nature will not occur overnight and will require cooperation and education. However, there are a variety of critical issues affecting the facility, its current and future support systems, as well as space allocation which must be resolved. The discipline imposed by configuration management will support the coordinated resolution of these issues. I look to the HMG to play a central role in this process.

/S/ John N. McMahon

John N. McMahon

Attachments:

- A. Reference
- B. Configuration Management Plan

OL-10003-85

DCI
EXEC
REG

STAT

OL/HOME/O&MB [REDACTED] (9 Jan 85)

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DD/7
84-0144, -114m-14

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Configuration Management

FROM:

C/O&MB/HOME/OL
1J45 Hqs.

EXTENSION

NO.

OL 85-10002-0285-10006

DATE

9 January 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/HOME/OL
3E14 Hqs.

2.

3. DI

4.

5. DDA
7D18 Hqs.

6. EXDIR

7. ER
7E12 Hqs.

8.

9. DDCI
7E12 Hqs.

10.

11.

12.

13.

14.

15.

1-17-85
24 JAN 1985
JFK

6:9

I think it is necessary that we formalize this since I don't think other DDs will want to take the time to serve. With the new building on the horizon and GSA out of this building we should try to bring them under Configuration Control. We in DA can't do it by ourselves.

John - This needs to be done. Record signature

FORM 1-79 610 USE PREVIOUS EDITIONS

DCL
EXEC
REG

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Configuration Management

54-3640

FROM: Harry E. Fitzwater
Deputy Director for Administration
7D18 Hqs.

EXTENSION

NO.

OL-10283-84

DATE

18 DEC 1984

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. ER
7E12 Hqs.

2.

3. EXDIR
7E12 Hqs.

4.

5. DDCI
7E12 Hqs.

6.

7. UDA
7D18 Hqs.

8.

9. OL/HOME/O&MB
1J-45 Hqs.

10.

11.

12.

13.

14.

15.

John,
you were asking
about Configuration
Control - attached is
our proposed plan.
As you are aware
this is sorely needed.

18 DEC 1984

B100

DD/A Regist
84-3640

18 DEC 1984

MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA: Executive Director

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Configuration Management

1. The forthcoming consolidation of the Agency's Washington metropolitan area personnel and technical assets at Langley has highlighted the need for a controlled means to manage the facility housing those assets. The problem has been studied and a plan has been developed to place the facility, its electrical and mechanical systems, data and communications grids and centers, as well as space allocation under a form of formal configuration management. The Executive Committee will be briefed on the details of this program in the near future.

2. As proposed, configuration management will function in a manner similar to that adopted by the Directorate of Science and Technology and used elsewhere in the government and in the private sector. Critical systems will be identified and placed under control. Changes affecting those systems will be subject to a review and approval process. A configuration management secretariat established within the Office of Logistics will be responsible for administration, and one of two boards will approve changes prior to implementation.

3. Attached is a draft regulation implementing this program. The regulation describes the boards, their membership, and responsibilities. The regulation also lists the systems to be placed under configuration management.

4. Additional resource requirements will be modest and essentially involve realignment and centralizing existing efforts. Some contract support may be needed during the initial implementation period.

5. Unless otherwise directed, we are prepared to initiate this program shortly after the first of the year.

OL-10283-84

SUBJECT: Configuration Management

Implementation will be in phases as systems are brought under control. Full implementation is anticipated by December 1985.


STAT


Harry E. Fitzwater

Attachment

cc: D/OC
D/OCP

STAT

OL/HOME/O&MB  (10Dec84)
Retyped: O-DL/mgk (12Dec84)

Second page retyped: O/DDA; kmg (18Dec84)

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Next 2 Page(s) In Document Denied